



# SURREY ARCHAEOLOGICAL SOCIETY



Andrew Moir taking a core to date a building under the joint Society and DBRG Surrey Dendrochronology Project

**ANNUAL REPORT  
2005-2006**



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# COUNCIL AND BOARD OF DIRECTORS

**Patron:** Mrs S Goad, JP, Lord Lieutenant of Surrey

**President:** Miss A J Monk

**Past Presidents:** The Viscountess Hanworth, DL, FSA  
D J Turner, BSc, FSA, FSAScot  
R F Muir  
Professor A G Crocker, DSc, FInstP, CEng, FSA

**Vice-Presidents:**

G P Moss, BSc, PhD, ARCS  
J N Hampton, OBE, FSA  
Mrs G M Crocker, BA FSA  
K D Graham, FSA  
Mrs A C Graham

P A Tarplee  
Ms J English  
Professor E Fernie  
A C Sargent, BA, FCA

**Honorary Officers:**

**Secretary:** P E Youngs, BA  
**Treasurer:** A C Sargent, BA, FCA  
**Joint Editors:** Mrs A C Graham; Ms S Hill  
**Editor of the Bulletin:** P Jones  
**Librarian:** (vacant)  
**Legal Adviser:** A M Jackson

**Elected Members:**

**Retire 2006:** J M Boulton, J F Cotton, Mrs P A Hulse, C J van der Lande, Ms E A Walder

**Retire 2007:** N J Bateman, Mrs M E Broomfield, Mrs G A Rapson, G H Readings, C E A Walker

**Retire 2008:** A J Bott, G C Brown, Ms T J Cole, Mrs R J Hooker, Mrs R Hunter, Mrs P F Readings

**Retire 2009:** Dr R A Christophers, Mrs A M Gaitonde, Mrs J A Hicks, J G Price, J M Rubra, R W Williams

**Co-opted Members:** R A Bryson, D W Williams

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**HONORARY VICE-PRESIDENTS:**

R D Shepherd, OBE  
S S Frere, CBE, MA, DLitt, FBA  
Mrs E S Eames, MBE, MSA, MLitt, FSA, FSAScot  
F A Hastings, BEM  
F W Holling, FSA  
E A Crossland, ISO (died April 2005)  
Mrs A Watson  
Miss J M Carter  
Mrs V Ettliger  
S E D Fortescue, BA  
J L Gower, BSc, PhD  
E E Harrison, MA, FSA  
D F Renn, CBE, PhD, FIA, FSS, FSA  
Mrs P C Nicolaysen  
Mrs G M Harvey, BA, MCLIP

**REGISTERED OFFICE:**

Castle Arch, Guildford, Surrey GU1 3SX  
(Telephone & Fax: 01483 532454)  
(e-mail: [info@surreyarchaeology.org.uk](mailto:info@surreyarchaeology.org.uk))  
(web: [www.surreyarchaeology.org.uk](http://www.surreyarchaeology.org.uk))

**AUDITORS AND EXAMINERS:**

M G Beattie & Co Limited  
6 Main Avenue, Moor Park, Northwood, Middx HA6 2HJ

**INVESTMENT MANAGERS:**

HSBC Investments, 78 St James's Street, London SW1A 1HL

**COMPANY REGISTRATION NO:** 1160052

**REGISTERED CHARITY NO:** 272098

# SURREY ARCHAEOLOGICAL SOCIETY

## ANNUAL REPORT 2005-2006

The 151st Annual Report of the Surrey Archaeological Society and the 32nd Annual Report of the Board of Directors of the incorporated Surrey Archaeological Society.

This report and the accompanying Accounts are for the period 1st April 2005 to 31st March 2006.

### GENERAL

#### Introductory

It is with great sadness that the death of the following members is recorded: E Crossland, Dr R S Chrystall, R Q Egerton, G F Howard, J P Marix-Evans, R L Marsh, Miss J Pain, E A Patrick, Dr M Smith and J R Wynter-Bee. It is also with great regret that the death is recorded of Mr C Currie, a professional archaeologist and member of the Society who worked very closely with the Society, leading surveys of potential Areas of Special Historic Landscape Value as part of the Community Archaeology programme.

The Annual General Meeting of the Society was held on Saturday 26th November 2005 at Carew Manor School, Wallington. Mrs S Goad JP, Lord Lieutenant of the County of Surrey, was elected Patron of the Society.

Miss Audrey Monk was re-elected President for a fourth year. The serving Honorary Vice-Presidents were re-elected; in addition Mrs G Harvey (nee Drew) and Mrs P Nicolayson, hitherto Vice-Presidents, were elected as Honorary Vice-Presidents in recognition of their services to the Society. Professor E Fernie was elected Vice-President and the remaining serving Vice-Presidents were re-elected. The serving Honorary Officers were re-elected except that, following the retirement of Mrs Harvey as Honorary Librarian, that post is currently vacant.

The following members of the Society were elected to serve as ordinary members of Council to retire in 2009: Dr R A Christophers, Mrs A M Gaitonde, Mrs J A Hicks, Mr J G Price, Mr J M Rubra, Mr R W Williams. Mr D R Attride, Miss E Corke, Mr P Harp, Mr A V Norris. Professor T C Northfield and Mr C J Odom retired on completion of their term as members of Council. On behalf of Council the President thanked the retiring members for their services to the Society in many ways.

As reported below, Helmores had resigned after many years as the managers of the Society's investments. In recognition of the services of the late Mr L Guillem and of Mr M Guillem, Mr M Guillem was elected an Honorary Member of the Society.

M G Beattie & Co. Ltd were appointed as Auditors, and Council was authorised to determine their remuneration.

After the main business of the meeting Mr J Phillips spoke about the history of the Carew Manor.

#### Accommodation

The concern for the Society's future accommodation as set out in the Annual Report for 2004-2005 has intensified during the present year.

As was reported previously, the Borough Council has issued a Notice to terminate the Agreement governing the Society's accommodation at Castle Arch; this becomes effective in May 2008. The Society has the right to a new lease for the space currently occupied but by the end of 2007 formal notices have to be given by the Society and the Borough Council regarding the Society's future intentions. During 2005-2006 discussions have continued with the Borough

Council and its Head of Cultural Services outlined the Borough's proposals to apply for lottery funding to extensively refurbish and extend the Museum's premises to a meeting of the Society's Council on 20th January 2006. The timetable for the work anticipated completion at best by 2008, or at worst by 2012. The proposals envisaged additional space being made available to the Society but no guarantee could be given on how much space would be made available or on what terms. In view of the continued uncertainty the Society's Council concluded that it would be prudent for the Society to investigate the cost of other ways of meeting the Society's needs.

In June 2005 the Society was compelled at short notice to vacate a basement in the Guildford Institute that housed part of the Library's reserve collection. A major part of the reserve collection was already held in commercial storage at Cranleigh and additional space was rented there to take the Institute material until such time as it could be sorted and decisions taken as to its future.

The Society was offered a lease on beneficial terms of a Granary at Bletchingley and negotiations are nearing completion. The premises will provide much needed working space for the processing of artefacts by the Artefacts and Archives Research Group as well as additional storage.

### **Activities**

This year has seen the continued resurgence of events and fieldwork organised by Committees and Groups of the Society, which are reported elsewhere in this Report. Of particular note has been further work on the Roman Villa at Chiddingfold and the landscape surveys undertaken as part of the ASHLV surveys jointly funded with SCC and by others. It is also gratifying that co-operation between various sections of the Society is increasing as evidenced by excavation being undertaken in Cobham to identify sites referred to aid documentary research being undertaken as part of the Village Studies. Members continue to act as Monitors visiting Scheduled Ancient Monuments on public lands and reporting their condition to the English Heritage Warden.

The Society remains the owner of the elements of a Romano-British tile kiln, the recovery of which was reported in the Annual Report for 2004-2005; however during 2005-2006 steps have been taken to establish a Reigate Roman Kiln Trust to take over the reconstruction and display of the kiln and ownership of its components will be transferred by the Society to the Trust.

The project, jointly with the Domestic Buildings Research Group and partly funded by the Heritage Lottery Fund, for the dendrochronological (tree-ring) dating of selected timber-framed buildings at different locations across the County has proved very successful. It is hoped that over 100 buildings will be dated allowing their design features to be used to date more reliably other buildings where this technique cannot be used.

The Society continued to promote research and interdisciplinary co-operation and a Conference entitled Aspects was held in October to launch the idea of producing a Surrey Research Framework. Surrey County Council, supportive of the initiative, assigned Dr David Bird (formerly County Archaeologist), during his last year with SCC, to work actively with the Society to compile the Framework. The Society set up a Steering Group to encourage participation by members of the Society in the process and, to facilitate this, a series of seminars were held during the early part of 2006 to allow members and Groups of the Society to put forward their views on the future of archaeological research in the County, in particular identifying where there are gaps in our knowledge. The seminars were well attended and it is planned to publish the Framework jointly with SCC in October 2006.

The Society recognised the need to raise the profile of the archaeology and history of the county and to encourage community participation. To this end an application for Heritage Lottery funding to support a three-year landscape survey of an area of approximately 30 square kilometres in the east of the County, to be known as the Three Parks Project has been submitted. The aim of the project is to obtain a holistic picture of the utilisation and development

of the landscape from the earliest times to the modern period. It hoped that the result of the application will be known by the end of 2006.

The Society's links with the Heritage and Countryside Division of Surrey County Council continued and the Society was represented on several of the Working Groups together with other complementary organisations or stakeholders.

In early 2006, Surrey County Council instigated a Business Delivery Review to achieve savings of £50million by considerable reductions in staffing levels and re-structuring across all sections of the Council's services. The Society made strong representations to officers and portfolio holders of Surrey County Council expressing dismay at the proposals and potential impact of reductions in staff levels both at the History Centre and in the Heritage Conservation team. The Business Delivery Review, approved by Surrey County Council at the end of March, addressed some of the Society's concerns, but many of the original proposals remained unaltered and the Society will monitor the impact of the Review on the identification and protection of the county's heritage during the coming year.

A *Risk Assessment* of the Society's activities has been carried out which identifies areas of potential risk to the Society and assesses their possible impact. One risk noted was the lack of clear objectives for the future. Consequently, as reported below, Council has adopted a *5-Year Rolling Strategy*, which, *inter alia*, addresses matters arising from the *Risk Assessment*.

### **Administration**

The Society remains greatly indebted to the staff at Castle Arch – Mrs Sheila Ashcroft, Mrs Susan Janaway and Mrs Maureen Roberts – for their unflinching commitment to the smooth running of the Society and management of the Library. The Society's Honorary Officers are also to be thanked for the time and expertise that they devote to the Society's affairs, not least the editors of the *Collections* and the *Bulletin* that are the Society's public face. In addition there are many, many Society members who contribute to the work of the Society in a multitude of practical ways and, as members of other bodies, to its relationship with the wider archaeological community. Especial mention should be made of the staff of Guildford Museum whose helpful and friendly co-operation is greatly appreciated.

### **Membership**

On 31st March 2006, the Society had 920 members, 14 fewer than twelve months previously. The total was made up as follows (March 2005 figures in brackets); 9(9) honorary; 6(6) life; 655(656) ordinary; 74(80) associate; 18(18) junior; 9(13) student and 149(152) institutional.

### **FINANCE**

The Society's Accounts for the year to 31st March 2006 are set out in the final section of this report and disclose a substantial overall surplus on the activities of the year. Over 50% of the operating surplus results from distributions by way of special dividends which are effectively capital repayments. These need to be recognised as income for the purposes of these accounts whereas they represent a further appreciation of the capital fund during the year in addition to the substantial increase as shown elsewhere in the accounts. The balance of the surplus arose from various sources including a bequest and the reduction of expenditure on excavations and publications over expected budgets to the extent that the substantial revenue deficit for 2005 has been recovered. It remains the Council's policy to preserve the capital fund in the long term interests of the Society as the income generated is required to maintain core activities.

Subscription income remained constant and publication sales continued to be buoyant as a result of recent activity in this field. The Society received a bequest of £5,000 specifically designated for SIHG and all the Society's groups achieved a surplus on their activities as did all the annual events held in the year.

In most cases administration expenditure was continued within budgeted figures, with increases in line with inflation on salaries and similar costs. Publication expenditure again includes the

*Bulletin*, the Cobham village study and the cost of Surrey History consequent upon our arrangements with the previous Surrey History Council.

Increases in costs for premises and insurance reflected additional requirements for storage facilities, increases in cover required and rates charged which in most cases exceeded general inflation.

The Society continues to recognise the invaluable voluntary contributions made by members and others towards the true costs of running the Society. The Society is extremely grateful for the consideration given to the Society in so far as services are supplied either in an honorary capacity or at extremely competitive rates by our professional advisers.

### **Finance Committee Report**

Both the Finance Committee and Finance Sub-committee met twice during the year, as has become usual. On 5th July 2005 the meeting considered the draft accounts for the year ended 31st March 2005; these were subsequently approved by Council and presented to the Annual General Meeting. A draft budget for 2006-2007 was approved by the Committee and Council in January.

As noted in the Annual Report for 2004-2005, Helmores relinquished their role as managers of the Society's investments, thus severing, sadly, our long connection with the Guillem family. A special panel of the Finance Committee interviewed four potential new corporate managers and made recommendations to Council in accordance with the procedures laid down by the Charities Commission. In the event, HSBC Investments were selected and investment objectives and levels of risk agreed. While the Society's portfolio was duly transferred to HSBC, the opportunity was taken to place a substantial tranche of our funds in a high-interest account with the Charities Aid Foundation to provide greater flexibility in the face of the Society's potential accommodation problems.

The Risk Assessment of the Society's organisation and activities prepared by the Finance Committee and its Sub-Committee during the previous financial year was accepted by Council. Action was taken in several areas to reduce risk, including the approval by Council of a Rolling Strategy for the future and of induction notes for members of the Society newly elected to Council. It is planned that the Risk Assessment shall be updated annually by the Finance Committee and that the Hon. Secretary will similarly update the Rolling Strategy for the approval of Council.

The Committee was joined during the year by Mr A Norris of the Historic Buildings Conservation Committee but there were no other changes in the membership.

The Finance Committee is especially grateful for expert advice received during the preparation of the risk assessment and the selection process for the new investment management.

### **Investment Report**

In common with most other investment funds, the Society's investment portfolio again reflects the substantial improvement in capital values that accrued during the financial year to 31st March 2006. The value of the investment portfolio at the year-end was £1,741,814 as compared with £1,415,181 at the commencement of the year, an increase of £326,633. After taking account of various disposals, there were overall realised gains of £4,803 and unrealised gains of £349,972 thus further restoring the capital value of the portfolio after the losses sustained in recent years to its highest point ever achieved.

During the course of the year, responsibility for overseeing the Society's portfolio was passed to HSBC Investment Management and arrangements commenced to realign the Society's investments to improve the income yield as indicated in the previous report. The strategy will also recognise the possible need for liquid funds to meet potential accommodation requirements in the medium term.

During the financial year ended 31st March 2006, the income from fixed asset investment amounted to £71,957, a substantial increase of £17,836 over the previous year. However, this increase is almost wholly attributable to special dividends paid in the course of reorganisations which have been recognised in the accounts as income rather than capital.

At 31st March 2006, the major part of the original portfolio was held by HSBC in the name of its nominees and was disposed of by them shortly after the year end with a view to reinvestment in appropriate funds to fulfil the agreed investment strategy and the provision of liquid deposits as referred to above.

## REPORTS FROM COMMITTEES OF THE SOCIETY

### The Archaeological Research Committee

The Archaeological Research Committee (ARC) continues to act as the primary forum for discussion of current research within the historic county, and as a liaison group has a selection of members from both professional and amateur bodies, including the groups of the Society and other voluntary organisations involved in local history or archaeology research. It has encouraged research in the last year through a series of grants, and particularly through its organising of the annual archaeological research symposium, which received widespread praise and was extremely well attended. Other important areas of work include the index of excavations, which is working towards the publication of those excavations that have not yet been published, and funding of the Society's Artefacts & Archives Research Group (AARG). The Chairman of the ARC is currently P Harp, and the Honorary Secretary is Mrs P Hulse.

### Community Archaeology

The Community Archaeology Project, supported jointly by the Society and County Council, has continued through the year with a further landscape survey of Blackheath Common. This was jointly funded by Waverley Borough Council and was carried out at their request in order to identify any archaeological features which should be included in future management proposals for the common. Following the untimely death of Chris Currie, who led most of the previous surveys, Philip Masters, a professional landscape archaeologist, was engaged to conduct the survey. A report has been lodged at Castle Arch in both paper and electronic format.

Reductions in staffing and funding at the County Council meant that no further projects were undertaken during the year and at the time of writing the situation remains unresolved. In the meantime, we are still waiting for the outcome of the application to the Heritage Lottery Fund in respect of the Three Parks Project. A decision is expected in September 2006 and, if the application is successful, this large-scale survey looking at an area of countryside south of Godstone will run for a period of three years.

### Events Committee (Formerly Lectures, Symposia and Visits Committee)

Lectures, Symposia and Visits Committee changed its name to Events Committee in July 2005 in order to more accurately reflect the wide range of activities that it organises including social activities.

The Committee met on five occasions in 2005-6. Two major events dominated the year. Firstly the Annual Lecture Series held in Dorking on the theme of *"Living in Surrey Before the Romans."* This review of prehistoric activity in Surrey proved very popular and we are grateful to our speakers for their stimulating presentations. Later in the year the Committee was responsible for the running of the Annual Conference on the theme of *"Aspects and After"*. The Conference, which was held in Ewell, was the launch-pad for the Society's year-long exercise in developing an Archaeological Research Framework for the County. The input from the speakers and later from the floor has been of enormous benefit in directing the subsequent discussions leading to the draft framework. Both the Annual Lecture Series and the Annual Conference proved popular

with members and realised significant surpluses. In the case of the Annual Conference, sponsorship funds and book sales were particularly valuable.

The Committee also developed its five-year strategy and submitted it to Council. As usual, planning for the next year's events got under way and later completed.

## **Grants and Special Projects Committee**

The Committee met only once during the year. Applications were received from the Artefacts and Archives Research Group for an additional sum towards the publication of the 1960s Weston Wood excavation and from the Museum of London for a contribution to publication of a series of articles on Victorian Lambeth. Both were recommended to Council, the latter conditional on their obtaining the total funding needed, and were approved.

A number of grants approved in previous years are still to be paid; these are regularly reviewed to ensure that work is progressing and that the grants will still be required to be paid.

## **Historic Buildings Conservation Committee**

The Committee met three times in the year. G Pink has retired from the committee after many years but is happy to remain in contact. The Committee thanked him for his commitment – his contribution to its work will be missed.

It is hoped that by working in future with Local Secretaries they will be encouraged to respond to local planning and listed buildings applications, with support from the Committee when needed. This would help reduce the load on the Committee, but also enable representations to be made with local knowledge and within the short time now available. However, representations have continued to be submitted on behalf of the Committee on a number of cases where buildings have been felt to be at risk from inappropriate change.

Data collected by the Parish Lists sub-committee, of which information from the Domestic Buildings Research Group forms the greatest part, is now in the process of being added to the Sites and Monuments Record held by Surrey County Council Progress with this has understandably been slowed by the recent internal departmental changes with the County Council. The sub-committee continues to discuss the potential for producing local lists and/or a more comprehensive compilation of known material as a data source for reference, research and publications.

In reviewing its role and to contribute to the Surrey Archaeological Research Framework, Committee members have self-assessed their knowledge and areas of interest so as to be better able to recognise skills, knowledge and interest gaps where recruitment or greater research would assist achieving fuller coverage of the field of the County's historic buildings.

## **Library Committee**

At the end of July 2005 Miss G Drew, who served as Honorary Librarian and Chairman of the Library Committee for twenty-eight years, resigned on her marriage and move to St Albans. A presentation of a cheque and a picture of Castle Arch were made to her by the President after the August meeting of the Committee. Her work for the Society's Library has encompassed a full range of professional skills – from maintaining acquisitions to the stock, both printed and research material, in publicising the wealth of material in the library by arranging exhibitions and addressing groups throughout the county, in fighting formidably to stress the value of the library and its need for increased accommodation, and in making the catalogue accessible on computers, first within the library, and as a final triumph, on the Society's website.

Miss Drew's departure leaves an immense gap, which at the end of the year had still not been filled. Dr R Christophers (her immediate predecessor) has been serving as acting Chairman of

the Library Committee, but no appointment to the post of Honorary Librarian has been made. Meanwhile, the Library continues to function efficiently, led by Mrs S Ashcroft, with help from Mrs S Janaway and Mrs M Roberts, and volunteer work from Mrs M Williams, Mrs P Panman, Miss A Bowey, Ms J English and latterly Mr G Brown. Dr and Mrs Christophers and Mr J Janaway have continued to add records of the Library's stock to the computer system, which now encompass all books added in the last seven years, about half the older stock, all maps, prints, drawings and photographs and nearly all the miscellaneous research material. This catalogue, as mentioned above, is now available for consultation on the Society's website, and there are plans to give instruction on the best ways of exploiting these records. There has already been considerable interest in the catalogue from members, (for whom the Library has been able to help find material which would have been inaccessible through the manual records), and from non-members including at least one researcher in America.

Accommodation problems have continued to dominate the discussions of the Committee, and, as the store at Cranleigh is filling up and there is no immediate prospect to any more space, consideration has reluctantly been given to disposal of items which are either obsolete, irrelevant or outside the Society's current interests. A list of such items, largely periodicals, has been circulated to Council and reactions were awaited at the end of this reporting period.

The Library Committee would like to thank the following for the generous donations of material and other gifts to the Library during the year: AOC Archaeology Group, P Arnold, N Bannister, Banstead History Research Group, P Billinghamurst, P Bowley, A Crocker, G Crocker, R Christophers, A Clark, S Corke, C Currie, G Drew, J English, A Frewin, D Graham, J Head, English Heritage, Leatherhead & District Local History Society, Merton Historical Society, A Monk, Rev. Canon N Nicholson, R Ringshall, L Ronane, St Hilary's School, R Savage, G Smith, P Sowan, Surrey Industrial History Group, Thames Valley Archaeological Services, Wessex Archaeology, P Youngs.

| <b>LIBRARY STATISTICS</b>                | <b>2004/2005</b> | <b>2005/2006</b> |
|--|------------------|------------------|
| Volumes Added                            | 134              | 138              |
| Volumes Withdrawn                        | 3                | 36               |
| Volumes Bound/Rebound                    | 34               | 33               |
| Number of loans                          | 829              | 683              |
| Days Open                                | 302              | 306              |
| Items consulted from Research Collection | 209              | 115              |
| Inter-library loans                      | 9                | 9                |
| Current Contents Users                   | 5                | 4                |
| Library visits by Members                | 560 (approx)     | 498 (approx)     |
| Library visits by Non-members            | 83               | 61               |
| Email research requests from Non-members |                  | 40               |

## **THE SOCIETY'S COLLECTIONS**

### **Library**

The following items of Research material have been added to the library during the year (donor's name in brackets):

Drawings of Roman hairpins found in Surrey, by D Williams. 362/1 (J Bird)  
 Postcard of stained glass panel from All Saints' Church, Ockham, showing William of Ockham. PD1/10/OCK/3 (A Watson)  
 All Saints' Church, Ockham. William of Ockham, by J Kisch. PF/OCK/16 (A Watson)  
 Photocopy of publicity poster for colloquium on William of Ockham. PF/OCK/15 (A Watson)  
 Card showing 10 small photographs of the lifting of the Reigate Roman Tile Kiln. PF/REI/1/18 (J Price)  
 Ordnance Survey maps 1:25000 Pathfinder Series. M6d. (R Christophers)  
 Press cutting on Wanborough excavations. The Advertiser 31/3/89. PF/WAN/6. (G Drew)  
 2004 sale brochure for Castle House, 49 Quarry Street, Guildford. PF/GFD/2/1/27 (Hill Clements)

2004 sale brochure for Traylen's Bookshop, 50 Quarry Street, Guildford. PF/GFD/2/1/26 (Hill Clements)

Francesco d'Appignano: doctor succinctus, by D Priori and others. PF/OCK/17 (Prof. D Priori)

Atti del II Convegno Internazionale su Francesco d'Appignano ... 2004. PF/OCK/18 (Prof D Priori)

Archive of an investigation of Stane Street at Albert Road Allotments, Epsom, 2004. 342/12 (A Hall)

Photocopy of article from The Times, 25.08.05 on 2005 excavations at North Park Farm, Bletchingley. PF/BLE/11 (S Janaway)

The impeded development of Caen Farm Estate, by B E Bouchard. The Ashted Resident, 202, Summer 2005. PF/AST/17 (A Gillies)

Obituary of The Rev Prof William Friend. Daily Telegraph 11.08.05. 369/FRE (R Christophers)

2 drawings of Lavandou Stables at the Durdans, Epsom, Surrey, together with reports, and a CD, by R Martin. PD/EP/40/l-m, PD/EP/41, PD/EP/42. (A Thomas)

'The house with the golden eyes ... Clandon Park's mysterious Maori meeting house, Hinemihī', by A Gallop. Extract from Surrey Monocle, Nov. 2004. PF/CL.W/20 (R Christophers)

Photograph (c1915) of excavation at Compton Roman Villa. PH/COM/1 (C P Biggam)

Postcard (c1915) of excavation at Compton Roman Villa. PD1/10/COM/8 (C P Biggam)

John Hooper Harvey (1911-1997): architectural and garden historian, by D Brock. 369/HAR. (R Christophers)

'150 years and still digging: Surrey Archaeological Society 1854-2004'. Current Archaeology, No 192, June, 2004. 365 (A Monk)

7 photographs of Farnham, Godalming and Haslemere. PH. (Matthew Alexander)

Correspondence between Humphry Nevill and Annesley Brownrigg concerning a survey of old buildings in Surrey, c1934. 366 (Matthew Alexander)

Photographs of the opening of South Park Farm, Witley, 1994. PF/WIT/1-12

Photograph of Traylen's Bookshop, Guildford, 2004. PH/GFD/1 (R Christophers)

Photograph of Bridge Street, Godalming, c1860. PH/GOD/3

An extract relating to the Peasants Revolt in Surrey from The Antiquary, 19, 1889. PF/SRY.G/2/66 (J Harte)

An extract relating to The Case of Mary Tofts[sic] from 'An age of wonders: prodigies, politics and providence in England, 1657-1727', by W E Burns, 2002. PF/GOD/26. (J Harte)

Photographs, slides and negatives relating to an excavation at western mound, Thursley Common, 1995. 368 (D Graham)

Photographs and negatives relating to an excavation at Warren Hill Mound, Frensham Common, 1996. 368 (D Graham)

### **Publications and Editorial Committee**

The Committee appointed A Cornwall as editor of *Surrey History*. Volume 7 Number 2 of *Surrey History* and the research volume on *Guildford Castle and Palace* by R Poulton were published this year. Soon after the period of this report volume 92 of the *Collections* was published.

The Committee has met five times during the year, in which period ten issues of the *Bulletin* were published. Volume 93 of the *Collections* (on the Farley Heath and Wanborough temples) is in preparation for the printers. It is expected there will be enough material for volume 94.

Most of the excess stocks of the *Collections* and *Surrey History* have been sold or given away.

Over the last year sales of publications include the sale of 76 copies of *Surrey History*, 22 of *Aspects of Archaeology & History in Surrey* and 58 of the Ewell volume. Of the total £120.20 was taken at symposia. Net sales of £400.00 were received from 61 copies of *Hidden Depths*.

The Committee thanks the Hon. Editors for their hard work in maintaining the high standard of the Society's publications.

### **South Park Moat Committee**

The site continued to be visited and maintained during the year. A further leak developed in the dam but at the time of writing seems to have been largely closed with the use of bentonite clay

in hessian sacks at little or no cost to the Society. Several of the birch trees on the island became unstable and have been removed. The Society gave permission for dormouse boxes to be placed along the boundary of the site. Dormice were noted on the site during the initial clearance works by the Society several years ago and it is pleasing to be able to report that, from the evidence in the boxes, that dormice are still present.

### **Surrey Industrial History Group**

Mr R Bryson was elected Chairman of the Group at the AGM.

The year started with the South East Region Industrial Archaeology Conference (SERIAC). The event, which had a transport theme, was organised by SIHG and held at Chertsey Hall on 23rd April 2005.

At the AGM held on 16th July 2005, J Mills and R Muir resigned from the Committee because of ill health. C Mann, Dr G Moss (the previous Chairman) and J Johnson were elected or re-elected. Subsequently Mrs P Taylor was welcomed onto the Committee, as has been Ms D Stiff representing the Surrey History Centre. Immediately following the AGM the 2005 Conservation Award was awarded to Farnham (Buildings Preservation) Trust for their restoration of the pottery kiln at the Farnham Pottery in Wrecclesham. The plaque was presented to Mr D Graham, Chairman of the Trust.

Sadly Dr S Chrystall, SIHG's Treasurer, died suddenly on 9th August 2005 while on a walking holiday in Austria. Sincere thanks go to C Mann who has since been acting as Treasurer. Dr Chrystall was in the middle of organising a visit to Ironbridge for the group and thanks must also go to Professor A Crocker who took over the arrangements for the weekend (14th-16th October 2005). The group has organised other visits during the year including guided walks around Chilworth Gunpowder Works, the River Wey Water Meadows and Farnham.

The SIHG display board has also been extended and updated by Mrs G Crocker and exhibited at various events during the year.

This year has been a year of commemoration in that the 30th Series of IA Lectures was held over the winter. Also March 2006 saw the publication of the 150th SIHG Newsletter. A one-day conference was organised on 8th October 2005 to commemorate the 25th anniversary of the founding of SIHG. The event had as its theme 'The development of European IA over the past 25 years' for the morning session and after lunch the theme was 'Some industries in Surrey 100 years ago'.

SIHG have held several meetings with the Rural Life Centre to decide on the best course of action regarding a gantry crane. In the meantime the structure is to be supported and the crab removed in order to secure the deteriorating structure.

A working party has also been involved in clearing the site of the water turbine located at Vale End in Albury.

The group has contributed to the Surrey Archaeological Research Framework being developed by the Society.

Membership of the group currently stands at 141 which is 2 up on last year (111 ordinary, 16 associate, 10 institutional and 4 honorary members)

The Chairman wishes to record his thanks to members of SIHG and his fellow Committee members, especially A Thomas, Honorary Secretary, for their support of the work of the Group throughout the year.

### **Surrey Local History Committee**

During the year the Committee became aware of proposed major cuts in the staffing of the Surrey History Centre. Representations were made to Surrey County Council and the resulting

cuts are not quite as drastic as originally proposed, but they are still very disturbing. Clearly the remaining staff will need all the support local historians can provide in the coming months and years.

The Committee organised three successful events during the year. The Summer Meeting was hosted by the Ewhurst History Society. The meeting started in the village hall with a talk by Mrs J Balchin on *Ewhurst Houses and People*. This was followed by a walk around the village to see some interesting buildings. We then had tea at the hall, providing a chance to look at an interesting local history display by the Society, followed by a talk by Ms J English on *The Development of Blackheath Hundred*. The Local History Symposium held in Chertsey in October 2005 was on the theme of 'On the Road in Surrey'. There were five speakers: Dr D Bird on *Roman Transport*, Professor P Edwards on *Horseback*, D Gerhold on *Waggons and Packhorses*, L Bowerman on *Early Cycling* and G Knowles on *Early Cars*. As usual there was a large number of displays by local history societies from all over the county. The Gravett Award was presented by Dr D Renn to the Bourne Society for their display on the theme of Hilaire Belloc's *The Old Road*. The Spring Meeting on 'The Evolution of Surrey Parishes' was very well attended; Dr J Blair spoke about *Parishes in Surrey: Origins and Crystallisation* and, after tea, D Robinson on *Surrey Parishes after 1300*. In addition Mrs M Vaughan-Lewis described the Great Britain Historical Geographical Information System (GIS) Project. The programme was arranged by Mrs Vaughan-Lewis and the excellent venue, the St George's Church Centre, Ashted, by Mrs A Milton-Worssell. At the end of the year we were looking forward to the first event to be held jointly with the Surrey History Trust, a meeting on 'Deeds Through the Ages' to be held in April at the Surrey History Centre.

Volume 7, part 2, of *Surrey History*, edited by A Cornwall, Mrs G Crocker and Professor A Crocker, was available at the Symposium. It contained an obituary of Mr R Davis who died in December 2004. He had been on the Committee of SLHC since 1977 and had co-ordinated the Symposium since 1993. The articles were on Memorials in the Landscape, The Town Association of the Borough of Guildford (part 1), John Franklin-Adams (1843-1912) and his Astronomical Observatory at Hambledon, Deer Parks in Surrey in 1892, Surrey in the Great Exhibition, and a summary of Accessions of Records and Cataloguing Projects in 2004 at the Surrey History Centre. At the beginning of 2006 A Cornwall took over as sole editor and has received several interesting articles for forthcoming issues. The Committee has also arranged for several accounts of local history societies to be printed in the *Bulletin*.

At the beginning of the year Mrs J Balchin joined the Committee; at the end of the year Mrs M Day rejoined and T Everson resigned. In conclusion it is encouraging that by the end of the present year the Committee had been able to arrange a programme of events up to the end of 2008.

## **GROUPS SPONSORED BY THE SOCIETY**

### **Artefacts and Archives Research Group**

The application for Stage II funding for the Weston Wood archive has been granted by English Heritage (EH) which means that the artefact assessment can now go ahead.

As part of the project design EH specifically asked for costings of the amount of AARG voluntary time that has been put into the project. The work was costed at £100 a day and the total so far is £66,000+. EH are keen to highlight the voluntary effort that is being put into projects being funded by the Aggregates Levy Sustainability Fund.

AARG are now also working on the material from Hopeless Moor, Seale. The pottery has been cross checked against the record sheets and recorded onto an Excel spreadsheet and work has started on the building material. Security copies of this ongoing work will be deposited with Guildford Museum.

AARG have started to look for suitable experts to prepare specialist reports and will assess the costings involved to enable the site to be moved towards publication.

## **Guildford Group**

The Group enjoyed a garden party on 22 July 2005 thanks to the hospitality of Mr and Mrs C Anderson. A series of monthly meetings was arranged comprising public lectures alternating with members' evenings, starting in September 2005 and running through to May 2006. The topics included, amongst others, 'Children in Archaeology', landscape archaeology, dendrochronology and the West Horsley 'Lovelace Bridges'; there was gratifying public interest in the public lectures. A programme for 2006-2007 was arranged.

## **Plateau Group**

Plateau has continued to hold evening meetings twice a month, with additional monthly evening visits and day-trips to sites of historical or archaeological interest. Week-end excavations have taken place at Tattenham Way allotments, Banstead where the finds at present are mainly post-glacial prehistoric, chiefly Mesolithic and Bronze Age struck flint and Iron Age and Bronze Age pottery, although artefacts of all periods other than Middle/Upper Palaeolithic have been recorded. The excavations in the allotments are now drawing to a close, after the recovery of several thousand pieces of struck flint and about a thousand sherds of pottery, mainly Late Roman and C12-C13th. Landscape survey work and investigation of Medieval and Post-Medieval features in the adjoining Nork Park has now begun.

Limited fieldwalking during the winter months took place again at the Palaeolithic site at Lower Kingswood, where several interesting Lower/Middle Palaeolithic handaxes were recovered, many of which being unusual types for the site, but the crop-type and wet Spring hampered any extensive work.

At the AGM C Bagnall was re-elected Chairman, P Harp Honorary Secretary and Ms S Hill Honorary Treasurer.

## **Prehistoric Group**

Members of the Prehistoric Group continue to carry out a number of research projects, with particular emphasis at the moment on prehistory of the Weald and the Palaeolithic on the North Downs. Particularly important work was carried out in the field adjoining the Old Gravel Pit at Limpsfield, which, when converted to allotments, revealed a number of Palaeolithic bifaces and flakes, shedding light on the previously confused stratigraphy recorded in the Gravel Pit. The AGM, timed to lead into the first of the prehistoric Tuesday evening seminars in Dorking was poorly attended, and it is intended that the next AGM revert to its traditional place on a Saturday afternoon.

## **Surrey Roman Studies Group**

The Group had a very good series of talks across the winter months, with several expert speakers. The move back to Dorking was successful in raising audience numbers although a nearby keep fit class was something of a distraction. The special February talk was given by R Jackson of the British Museum on the subject of eye medicine, which as well as being excellent in its own right raised a number of interesting thoughts about approaches to health care in the Roman period. We continue to be very grateful to Mrs R Hunter for managing location bookings and to Mrs S Fagg for the provision of audiovisual support.

The Group has three working groups at present. The Ewell group under F Pemberton is making good progress with a report on A W G Lowther's excavation at Purberry Shot, where many of the finds were not published. The roads group is successfully filling in gaps in our knowledge about Stane Street, especially in the area around Ewell, as reported by A Hall to the ARC Annual Symposium in February. The group is now beginning to give thought to how to tackle the problem of the London-Winchester road. D Hartley and E Walker have been carrying out research on villas, which they will report to a seminar to be held in June 2006. D Graham was able to carry out some work at Chiddingfold to test earlier geophysical survey results and further

work is planned. A larger-scale project under Dr D Bird is in preparation for the Ashtead villa and tileworks. Several group members were involved in the Hatch Furlong project at Ewell.

A Hall continues to be a very effective Secretary for the Group. S Sweetman was unable to continue for long as Treasurer and was replaced on a temporary basis by F Pemberton; D Calow has now kindly taken on this post.

## **Village Study Group**

The Group was well represented at the Conference '*Aspects and After*' held in October 2005 to launch the Surrey Archaeological Research Framework for Surrey (SARF). D Taylor described his work in Cobham and how, by careful analysis of documents and fieldwork, he has identified the site of Down Place formerly thought to have been in Cobham Park. His findings were confirmed by an excavation led by members of the Society. Other work in Cobham includes locating pre-imparkment settlement within Cobham Park, and research into the development of Cobham from dispersed to nucleated settlement.

A Study Day was held in Banstead and included a notable presentation, amongst other contributions, on the Early Settlement and Development of Beddington. Linking in with SARF, it is hoped that this will lead to a comprehensive project covering the spring-line parishes from Ewell to Carshalton.

Work continues to promote other village studies and study days will continue to be held at venues across the historic county during the coming year. Anyone interested in the project is welcome to attend.

## **SCOLA**

Discussions have been held with the Council for British Archaeology on their proposed CBA Group for London. London is currently covered by CBA Mid Anglia and CBA South East.

SCOLA (Standing Conference on London Archaeology) has made representation to the Select Committee on 'Protecting and Preserving our Heritage'. Other concerns have been expressed of the proposed demolition of the Commonwealth Institute, and restoration proposed for St George the Martyr, Southwark.

The 2006 London Archaeological Prize has had over twice as many applicants as last time. A short list is now being examined by the sub-committee. Unfortunately the one applicant for the SCOLA bursary this year was unable to get on the course she wanted.

## HONORARY LOCAL SECRETARIES

### *Elmbridge*

Esher, the Dittons, East &  
West Molesey

C J Odom,  
19 Embercourt Road,  
Thames Ditton KT7 0LH

Cobham, Oxshott & Stoke  
D'Abernon

D C Taylor,  
Appleton, 4 Cedar Avenue,  
Cobham KT11 2AB

Walton & Weybridge

Vacancy

### *Epsom and Ewell*

C Abdy,  
17 Seymour Avenue,  
Ewell, Epsom KT17 2RP

### *Guildford*

Guildford, Merrow, Burpham,  
Stoke & Stoughton

Mr & Mrs R W Williams,  
20 The Glebe, Shalford Road,  
Guildford GU4 8BL

Albury & Shere

Mrs E Rich,  
Shere Museum, The Malthouse,  
Shere, Guildford GU5 9HS

Artington, Shalford  
Chilworth & St Martha

Vacancy  
A Norris,  
Woodbury, 49 Dorking Road,  
Chilworth, Surrey GU4 8NW

Compton, Seale & Shackleford  
Tongham, Puttenham & Wanborough

Vacancy  
G Readings,  
20 Culls Road, Normandy,  
Guildford, Surrey GU3 2EP

Ash, Pirbright, Normandy &  
Worplesdon

R Wild,  
Frosbury Farmhouse, Gravett's Lane,  
Worplesdon, Guildford GU3 3JW

Ockham, Ripley & Wisley

Mrs A Watson,  
Well Cottage, Hatchford End,  
Cobham KT11 1NA

The Clandons, Effingham &  
The Horsleys

G F Stonehouse,  
7 Parkside Close,  
East Horsley KT24 5BY

Send

I Medhurst,  
9 Sandfields, Send GU23 7AY

### *Mole Valley*

Leatherhead & Ashted

A Hall,  
24 Windfield, Epsom Road,  
Leatherhead, Surrey KT22 8UG

Fetcham & the Bookhams

P Stanley,  
11 Wallis Mews, Guildford Road,  
Leatherhead KT22 9DQ

Dorking, Brockham, Mickleham  
& Milton

Vacancy

Abinger & Wotton

Mrs V Ettliger,  
Royden Cottage, Cliftonville,  
Dorking RH4 2JF

Capel, Holmwood, Horley  
& Ockley

Vacancy  
Ms R. Hooker,  
59 Thornton Place,  
Horley, Surrey RH6 8RZ

|   |  |
|---|--|
| Betchworth, Buckland, Headley & Leigh           | Mrs B. Higgins,<br>High Bank, Mill Hill Lane,<br>Betchworth, Surrey RH3 7LS    |
| Charlwood                                       | Mrs J M Shelley,<br>4 Norwood Hill Road,<br>Charlwood RH6 OED                  |
| Newdigate                                       | Ms J Lilley,<br>Lance's Cottage, Parkgate Road,<br>Newdigate RH5 5DY           |
| <i>Reigate and Banstead</i>                     |  |
| Reigate, Redhill, Merstham & Gatton             | R L Ellaby,<br>47 Priory Drive, Reigate RH2 8AF                                |
| Banstead & Woodmansterne                        | C J W Taylor,<br>14 The Chase,<br>Coulsdon, Surrey CR5 2EG                     |
| Chipstead, Kingswood & Walton                   | Vacancy  |
| <i>Runnymede</i>                                |  |
| Chertsey, Addlestone, Ottershaw & Woodham       | Mrs P McKenna,<br>21 Duffins Orchard, Brox Road,<br>Ottershaw, Surrey KT16 0LP |
| Egham & Thorpe                                  | Vacancy  |
| <i>Spelthorne</i>                               |  |
|   | S P Dyer,<br>115 Raleigh Road,<br>Feltham, Middx TW13 4LW                      |
| <i>Surrey Heath</i>                             |  |
| Camberley & Frimley                             | P Stevens,<br>22 The Avenue,<br>Camberley GU15 3NE                             |
| Bagshot, Bisley, Chobham & Windlesham           | Vacancy  |
| <i>Tandridge</i>                                |  |
| Caterham, Chaldon, Warlingham & Woldingham      | Mrs M Saaler,<br>69 Beechwood Road,<br>Caterham CR3 6NB                        |
| Bletchingley, Burstow & Nuffield                | P F Finch,<br>3 Ridge Green, South Nuffield,<br>Redhill RH1 5RN                |
| Godstone, Horne & Tandridge                     | Miss S E Hartwell,<br>14 Bell Meadow,<br>Godstone, Surrey RH9 8ED              |
| Chelsham, Limpsfield, Oxted, Tatsfield & Titsey | C Hasler,<br>54 Park Road,<br>Oxted RH8 OAW                                    |
| Lingfield, Crowhurst & Felbridge                | Vacancy  |
| <i>Waverley</i>                                 |  |
| Farnham, Hale, Runfold & Wrecclesham            | K D Graham,<br>Stannard's View,<br>Frith End, Bordon,<br>Hants GU35 OQR        |

|  |  |
|--|--|
| Dockenfield, Elstead, Frensham,<br>Peper Harow, Thursley & Tilford | Mrs J H Wardle,<br>3 Charles Hill Cottages,<br>Farnham Road, Elstead,<br>Godalming GU8 6LE |
| Haslemere, Hindhead & Churt  | Vacancy  |
| Chiddingfold, Hambledon,<br>Hascombe                               | Miss A J Monk,<br>Bryony Bank, Beech Hill,<br>Hambledon, Nr. Godalming, GU8 4HL            |
| Milford & Witley   | Vacancy  |
| Godalming & Busbridge  | Mrs S Janaway,<br>58 Coopers Rise, Godalming GU7 2NJ                                       |
| Binscombe, Farncombe & Compton                                     | Mr & Mrs J Whitbourn,<br>65 Binscombe Crescent, Binscombe,<br>Godalming, Surrey GU7 3RA    |
| Alfold, Cranleigh, Dunsfold &<br>Ewhurst                           | Ms J English,<br>Flat 1, 2 Rowland Road,<br>Cranleigh GU6 8SW                              |
| Bramley & Wonersh & Shamley Green                                  | M. Borrell,<br>18 Blackheath Grove, Wonersh,<br>Guildford GU5 0PU                          |
| <i>Woking</i>  | B Harmer,<br>14 Brookfield, Woking,<br>Surrey GU21 3AD                                     |
| <i>LONDON BOROUGHS</i>   |  |
| <i>Croydon</i>   |  |
| Croydon, Norbury, etc  | J Davison,<br>28 Blenheim Park Road,<br>South Croydon CR2 6BB                              |
| Coulsdon, Purley, Sanderstead<br>& Farleigh                        | Ms E Walder,<br>2 Riding Hill, Sanderstead CR2 9LN   |
| <i>Kingston upon Thames</i>  | Ms J Wileman,<br>48 Bond Road, Tolworth,<br>Surrey KT6 7SH                                 |
| <i>Lambeth</i>   | Dr G J Dawson,<br>40 Station Road, Orpington<br>Kent BR6 OSA                               |
| <i>Merton</i>  | N Plastow,<br>Far House, Hillside, SW19 4NL  |
| <i>Richmond upon Thames</i>  | Vacancy  |
| <i>Southwark</i>   | Dr G J Dawson,<br>40 Station Road, Orpington,<br>Kent BR6 OSA                              |
| <i>Sutton</i>  |  |
| Sutton & Cheam   | Vacancy  |
| Beddington, Wallington<br>& Carshalton                             | J R Phillips,<br>Flat 5, 31 Camden Road,<br>Sutton SM1 2SH                                 |
| <i>Wandsworth</i>  | N Fuentes,<br>7 Coalecroft Road, SW15 6LW  |

# HISTORIC BUILDINGS CONSERVATION COMMITTEE

## DISTRICT BUILDING REPRESENTATIVES

Under review

### COUNCIL AND COMMITTEES

The membership of Committees for the period 1st April 2005 to 31st March 2006 was as follows:

*Archaeological Research Committee:* P Harp (Chairman), Mrs P Hulse (Secretary), G Hayes (Treasurer), Mrs M Broomfield, Mrs A Gaitonde, A Hall, C Hasler, Mr C Hayward, Mrs P McKenna, Mrs G Rapson, G Readings, C van der Lande, Mrs A and P Vallis, D Williams.

*Community Archaeology Committee:* K D Graham (Chairman), J Hampton, A Hall (Secretary), Dr D G Bird, Ms J English, J M Rubra, Mrs E Whitbourn.

*Events Committee:* J M Boulton (Chairman), E Walker (Secretary), Mrs P Bedwell, Miss E Corke (Lectures Officer), Professor A Crocker, Dr G E Howard, Mrs R Hunter (to July 2005), Mrs J Nixon (from September 2005), C J Odom (to December 2005), Mrs P Reading, Mrs E Whitbourn, Mrs M Williams, R Williams.

*Finance Committee:* D J Turner (Chairman), Miss A J Monk (President), A C Sargent (Honorary Treasurer), P E Youngs (Honorary Secretary), J M Boulton, Mrs G M Crocker, Miss G M Drew, Mrs A C Graham, K D Graham, P Harp, Dr G P Moss, A V Norris, C J Odom,.

*Grants and Special Projects Committee:* Mrs P Hulse (Chairman), Miss E Corke (Secretary), Ms M Broomfield, J M Rubra.

*Historic Buildings Conservation Committee:* A Norris (Chairman), Mrs J Balchin (Secretary), Dr S Chrystall (died August 2005), R Greening, M Higgins, Dr G Howard, G Pink, P Stevens, D Turner.

*Library Committee:* Miss G M Drew (Chairman), Mrs S K Ashcroft (Secretary), Miss A Bowey, G Brown, Dr R A Christophers, Mrs C Garrard, Mrs S Janaway, Miss E M Myatt-Price, Ms G Price, P A Tarplee, Mrs M Williams, R W Williams.

*Publications and Editorial Committee:* Dr G P Moss (Chairman), A Cornwall (Honorary *Surrey History* Editor) Mrs A C Graham (Joint Honorary Editor), Ms S Hill (Joint Honorary Editor), Mrs R Hooker (Secretary), P Jones (Honorary *Bulletin* Editor), J F Cotton, Mrs G M Crocker, Miss G M Drew, D C Taylor, D J Turner, D W Williams

*South Park Moat Committee* K D Graham (Chairman), Dr D G Bird (SCC), J Edwards (Surrey County Council), Ms A M Gill (Haslemere Museum)

*Surrey Local History Committee:* Professor A Crocker (Chairman; to November 2005, Joint-Editor), Mrs M Vaughan-Lewis (Vice-Chairman), Miss H Davies (Secretary), A Cornwall (Joint Editor to November 2005 and then Editor), Mrs G Crocker (Joint-Editor to Nov 2005), Mrs J Balchin, Mrs P Bedwell, T Everson, Mrs A Milton-Worsell, Dr G Moss, Professor T Northfield.

*Surrey Industrial History Group Committee:* Dr G P Moss (Chairman), A H Thomas (Secretary), Dr R S B Chrystall (Treasurer, died August 2005), D Evans (Newsletter Editor and Membership Secretary), Prof A G Crocker (President), P A Tarplee (Vice-President), R Bryson, Mrs G M Crocker, A H Gregory, H G Knowles, C E Mann, J E Mills, R F Muir, A V Norris, R Turier.

*Surrey Young Archaeologists' Club Committee:* (in abeyance)

## REPRESENTATION as at 31st March 2006

|  |   |
|--|---|
| CBA  | Miss A J Monk   |
| CBA South East Group   | P Hinton, Miss A J Monk, P E Youngs   |
| Standing Conference on London<br>Archaeology (SCOLA)           | Dr G P Moss   |
| Standing Conference on Portable<br>Antiquities                 | K D Graham  |
| SCC Strategy Groups  | J Cotton, K D Graham, J N Hampton,<br>Miss A J Monk, P A Tarplee, D J Turner<br>Mrs E C Whitbourn, P E Youngs |
| Southwark & Lambeth Archaeological<br>Excavation Committee     | Dr G P Moss   |
| Reigate & Banstead Archaeological<br>Co-ordination Committee   | Dr G P Moss, D J Turner, D W Williams   |
| Outlands Palace Excavations Committee                          | R Poulton   |
| London Borough of Merton:<br>Conservation Areas Advisory Panel | D J Turner  |
| Waverley Archaeological Advisory<br>Committee                  | K D Graham  |
| Godalming Water Turbine Trust                                  | R F Muir  |
| Surrey Museums Consultative Committee                          | K D Graham, R F Muir  |
| Surrey Museums Group   | R F Muir  |
| Archaeological Curators Group                                  | K D Graham  |
| Woking Palace Consultative Panel                               | S P Dyer, P Hinton  |
| Surrey Hills Joint Advisory Committee                          | Mrs S Corke   |

## Surrey Archaeological Society staff and working hours:

### ASSISTANT LIBRARIAN: Mrs Sheila K Ashcroft, ALA

|             |                   |                   |
|-------------|-------------------|-------------------|
| Monday:     | 9.30 am - 1.00 pm | 1.30 pm - 4.30 pm |
| Tuesday:*   | 9.30 am - 1.30 pm |                   |
| Wednesday:  | 9.30 am - 1.00 pm | 1.30 pm - 4.30 pm |
| Saturday:** | 9.30 am - 1.30 pm |                   |

\* (All but Tuesday preceding 1st Saturday in each month)

\*\* (1st Saturday in the month or by appointment)

### MEMBERSHIP SECRETARY: Mrs Susan Janaway

|            |                    |                   |
|------------|--------------------|-------------------|
| Wednesday: | 10.00am - 12.30 pm | 1.00 pm - 2.45 pm |
| Thursday:  | 10.00am - 12.30 pm | 1.00 pm - 2.45 pm |
| Friday:    |                    | 1.00 pm - 4.30 pm |

### PUBLICATION SALES/LIBRARY ASSISTANT: Mrs Maureen Roberts, BA

|           |                    |                   |
|-----------|--------------------|-------------------|
| Tuesday:  | 9.30 am - 12.30 pm | 1.00 pm - 4.00 pm |
| Thursday: | 9.30 am - 12.30 pm |                   |
| Friday:   | 9.30 am - 12.30 pm |                   |

## NOTE

The working hours shown are correct at the time of going to press, but may be changed due to illness, holidays, etc. Members intending to visit the office at Castle Arch, Guildford and who wish to see a particular member of staff are advised to telephone in advance (Tel/Fax: 01483 532454).

**SURREY ARCHAEOLOGICAL SOCIETY**  
A Company Limited by Guarantee  
**REPORT OF THE DIRECTORS**  
**FOR THE YEAR ENDED 31st MARCH 2006**

The Directors present their annual report and financial statements for the year ended 31st March 2006.

**Principal Activities**

The principal activities of the Society during the year were as set out in the *Annual Report* of the Council.

**Directors**

The following served as directors during the year:-

Miss A J Monk, A G Crocker, R F Muir, the Viscountess Hanworth, D J Turner, G P Moss, J N Hampton, Mrs A C Graham, K D Graham, P A Tarplee, Ms J English, Mrs P C Nicolaysen, Mrs G M Crocker, A C Sargent, Prof. E C Fernie, P E Youngs, P M Jones, Miss G M Drew, A M Jackson, R W Williams, D R Attryde, Miss E L Corke, P Harp, Ms S Hill, A V Norris, T C Northfield, C J Odom, J M Boulton, J F Cotton, Mrs P A Hulse, C J van der Lande, Ms E Walder, N J Bateman, Mrs M E Broomfield, Mrs G Rapson, G H Readings, C E A Walker, A J Bott, G C Brown, Ms T J Cole, Mrs R J Hooker, Mrs R Hunter, Mrs P F Readings, R A Christophers, Mrs A M Gaitonde, Mrs J A Hicks, J G E Price, J M Rubra, R W Williams, R A Bryson and D W Williams.

On 26th November 2005 R A Christophers, Professor E C Fernie, Mrs A M Gaitonde, Mrs J A Hicks, J G E Price, J M Rubra and R W Williams were appointed as directors. Also on 26th November 2005, Miss G M Drew and Mrs P C Nicolaysen resigned as directors on their appointment as honorary vice presidents and D R Attryde, Ms E L Corke, P Harp, A V Norris, T C Northfield and C J Odom resigned as directors on the termination of their four year term of office. On 20th January 2006, R A Bryson and D Williams were co-opted as directors for a one year term.

**Investment Strategy**

As the Society is dependent upon its income from invested securities to supplement the subscriptions from members in order to maintain its charitable and general activities, the investment strategy seeks diversification to secure the required level of return without undue risk whilst enhancing where possible the capital growth of the portfolio. As envisaged in the previous report, Council has during the year under review appointed as investment managers HSBC Investment Management and the investment portfolio has been transferred to their nominee accounts. In the year, the value of the fixed asset investments rose by approximately 25% in line with the general market trend. The investment strategy will continue to be subject to constant review under the revised arrangements.

**Reserves Policy**

The Society is almost totally dependent on its own income from subscriptions, investments, deposits etc. to fund its core activities to which are added limited external grants when available. Its capital funds therefore need to be maintained and its expenditure year on year geared to available sources of income.

**Risk Assessment**

The Society's Council has adopted a risk assessment policy which seeks to identify the major risks to which the Society may be subject and which might affect the Society's ability to adequately achieve its objectives. Policies, procedures and systems to mitigate identified risks so far as is practical are in place to cover both business and financial risks, in particular to maintain membership, to ensure the continuance of research including excavation and publication and to monitor the activities of members engaged in pursuance of the Society's activities.

### **Statement of Directors'/Trustees' Responsibilities**

Law applicable to charities in England & Wales requires the directors/trustees to prepare financial statements for each financial year which give a true and fair view of the charity's financial activities during the year and of its financial position at the end of the year. In preparing financial statements giving a true and fair view, the directors/trustees should follow best practice and:

- select suitable accounting policies and then apply them consistently;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards and statements of recommended practice have been followed subject to any departures disclosed and explained in the financial statements and;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

The directors/trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy the financial position of the charity and which enable them to ascertain the financial position of the charity and which enable them to ensure that the financial statements comply with the Companies Acts. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

### **Auditors**

M G Beattie & Co Limited, have indicated their willingness to act for the Society as Auditors and a resolution will be proposed at the next Annual General Meeting for their reappointment.

This report has been prepared in accordance with the special provisions of Part VII of the Companies Act 1985 relating to small companies.

**BY ORDER OF THE BOARD**

20th October 2006

P E Youngs, Company Secretary

### **Report of the Independent Auditors**

#### **To the Members of Surrey Archaeological Society**

#### **A Company Limited by Guarantee**

We have audited the financial statements of Surrey Archaeological Society for the year ended 31st March 2006 set out on pages 26 to 32, which comprise the Statement of Financial Activities, Summary Income and Expenditure Account, the Balance Sheet and related notes. These financial statements have been prepared in accordance with the Financial Reporting Standard for Smaller Entities, effective January 2005, under the historical cost convention, as modified by the revaluation of listed investments and the accounting policies set out therein.

#### **Respective responsibilities of trustees and auditors**

The trustees, who are also the directors of Surrey Archaeological Society for the purposes of company law, have responsibilities for preparing the Trustees' Annual Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards which are set out in the Statement of Trustees' Responsibilities.

Our responsibility is to audit the financial statements in accordance with relevant legal and regulatory requirements and United Kingdom Auditing Standards.

We report to you our opinion as to whether the financial statements give a true and fair view and are properly prepared in accordance with the Companies Act 1985. We also report to you if, in

our opinion, the Trustees' Annual Report is not consistent with the financial statements, if the charity has not kept proper accounting records, if we have not received all the information and explanations we require for our audit, or if information specified by law regarding trustees' remuneration and transactions with the charity is not disclosed.

We read other information contained in the Trustees' Annual Report and consider whether it is consistent with the audited financial statements. We consider the implications for our report if we become aware of any apparent misstatements or material inconsistencies with the financial statements. Our responsibilities do not extend to any other information.

### **Basis of audit opinion**

We conducted our audit in accordance with United Kingdom Auditing Standards issued by the Auditing Practices Board. An audit includes examination, on a test basis, of evidence relevant to the amounts and disclosures in the financial statements. It also includes an assessment of the significant estimates and judgements made by the trustees in the preparation of the financial statements, and of whether the accounting policies are appropriate to the charity's circumstances, consistently applied and adequately disclosed.

We planned and performed our audit so as to obtain all the information and explanations which we considered necessary in order to provide us with sufficient evidence to give reasonable assurance that the financial statements are free from material misstatement, whether caused by fraud or other irregularity or error. In forming our opinion we also evaluated the overall adequacy of the presentation of information in the financial statements.

### **Opinion**

In our opinion the financial statements give a true and fair view of the state of the charitable company's affairs at 31st March 2006 and of its incoming resources and application of resources, including its income and expenditure for the year then ended and have been properly prepared in accordance with the Companies Act 1985.

6 Main Avenue  
Moor Park  
Northwood  
Middlesex, HA6 2HJ

22nd October 2006

M.G. BEATTIE & CO LIMITED  
REGISTERED AUDITORS &  
CHARTERED ACCOUNTANTS

**SURREY ARCHAEOLOGICAL SOCIETY**  
**A Company Limited by Guarantee**  
**INCOME AND EXPENDITURE ACCOUNT**  
**FOR THE YEAR ENDED 31st MARCH 2006**

|  | <i>Note</i> | <i>2006</i> |                      | <i>2005</i>   |                        |
|--|-------------|-------------|----------------------|---------------|------------------------|
|  |             | £           | £                    | £             | £                      |
| INCOME FROM FIXED ASSET INVESTMENTS                                  | (2)         |             | 71,957               |               | 54,121                 |
| OTHER OPERATING INCOME   | (3)         |             | 43,298               |               | 64,494                 |
|  |             |             | <u>115,255</u>       |               | <u>118,615</u>         |
| Operating expenses   |             | 75,046      |                      | 121,291       |                        |
| Publication expenses   |             | 9,208       |                      | 7,987         |                        |
| Excavation expenses  |             | <u>—</u>    |                      | <u>10,145</u> |                        |
|  |             |             | <u>84,254</u>        |               | <u>139,423</u>         |
| OPERATING SURPLUS/(DEFICIT)  | (4)         |             | 31,001               |               | (20,808)               |
| Interest receivable  |             |             | <u>2,345</u>         |               | <u>1,779</u>           |
| NET SURPLUS/(DEFICIT) FOR THE YEAR BEFORE INVESTMENT ASSET DISPOSALS |             |             | 33,346               |               | (19,029)               |
| Net Realised Gains on investment asset disposals                     |             |             | 4,803                |               | 2,485                  |
| TOTAL NET SURPLUS/(DEFICIT) FOR THE FINANCIAL YEAR                   |             |             | <u><u>38,149</u></u> |               | <u><u>(16,544)</u></u> |

The notes form part of these financial statements.

**SURREY ARCHAEOLOGICAL SOCIETY**  
**A Company Limited by Guarantee**  
**BALANCE SHEET AS AT 31st MARCH 2006**

|   | <i>Note</i> | <i>2006</i> |                         | <i>2005</i> |                         |
|---|-------------|-------------|-------------------------|-------------|-------------------------|
|   |             | £           | £                       | £           | £                       |
| <b>FIXED ASSETS</b>                                   |             |             |                         |             |                         |
| Tangible assets                                       | (6)         |             | 19,083                  |             | 21,144                  |
| Listed investments at market value                    | (7)         |             | 1,741,814               |             | 1,415,181               |
|   |             |             | <u>1,760,897</u>        |             | <u>1,436,325</u>        |
| <b>CURRENT ASSETS</b>                                 |             |             |                         |             |                         |
| Debtors   | (8)         | 7,959       |                         | 18,955      |                         |
| Cash at bank and in hand                              |             | 138,120     |                         | 76,028      |                         |
|   |             |             | <u>146,079</u>          |             | <u>94,983</u>           |
| <b>CREDITORS: Amounts falling due within one year</b> | (9)         | 55,978      |                         | 68,431      |                         |
| <b>NET CURRENT ASSETS</b>                             |             |             | <u>90,101</u>           |             | <u>26,552</u>           |
| <b>NET ASSETS</b>                                     |             |             | <u><u>1,850,998</u></u> |             | <u><u>1,462,877</u></u> |
| <b>CAPITAL AND RESERVES</b>                           |             |             |                         |             |                         |
| Opening balance                                       |             |             | 1,462,877               |             | 1,272,987               |
| Surplus/(Deficit) for the year                        |             | 38,149      |                         | (16,544)    |                         |
| Net unrealised gains on investments                   |             | 349,972     |                         | 206,434     |                         |
|   |             |             | <u>388,121</u>          |             | <u>189,890</u>          |
|   |             |             | <u><u>1,850,998</u></u> |             | <u><u>1,462,877</u></u> |

These financial statements have been prepared in accordance with the special provisions of Part VII of the Companies Act 1985 relating to small companies and with the Financial Reporting Standard for Smaller Entities (effective January 2005).

Approved by the Council on 20th October, 2006.

A J Monk, President

A C Sargent, Honorary Treasurer

The notes form part of these financial statements.

SURREY ARCHAEOLOGICAL SOCIETY  
A Company Limited by Guarantee  
**STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED  
31st MARCH 2006**

|   | 2006<br>£ | 2005<br>£ |
|---|-----------|-----------|
| <b>Resources arising</b>                                    |           |           |
| Investment income   | 71,957    | 54,121    |
| Subscriptions and tax recoveries                            | 21,147    | 20,759    |
| Receipts from sale of publications                          | 4,648     | 2,881     |
| Other income  | 13,003    | 4,864     |
| Interest  | 2,345     | 1,779     |
| Grants received   | 4,500     | 35,990    |
|   | 117,600   | 120,394   |
| <b>Resources used</b>                                       |           |           |
| <b>Direct charitable expenditure</b>                        |           |           |
| Functional costs  | 42,982    | 98,849    |
| Publications  | 9,208     | 7,987     |
|   | 52,190    | 106,836   |
| <b>Other expenditure</b>                                    |           |           |
| Operating   | 32,064    | 32,587    |
|   | 84,254    | 139,423   |
| <b>Changes in resources before transfers and valuations</b> | 33,346    | (19,029)  |
| <b>Other recognised gains during the year</b>               |           |           |
| Net Realised Gains on sales of investments                  | 4,803     | 2,485     |
| Net Unrealised Gains on Investment Valuations               | 349,972   | 206,434   |
|   | 354,775   | 208,919   |
| <b>Net movement of resources in the year</b>                | 388,121   | 189,890   |
| Reconciliation of Funds:                                    |           |           |
|   | £         | £         |
| Balance brought forward at 1st April 2005                   | 1,462,877 | 1,272,987 |
| Movement in year:-  |           |           |
| used in year  | 388,121   | 189,890   |
|   | 1,850,998 | 1,462,877 |
| <b>Represented by:-</b>                                     |           |           |
| Tangible fixed assets                                       | 19,083    | 21,144    |
| Investments   | 1,741,814 | 1,415,181 |
| Current Assets  | 146,079   | 94,983    |
| Current Liabilities   | (55,978)  | (68,431)  |
|   | 1,850,998 | 1,462,877 |

**SURREY ARCHAEOLOGICAL SOCIETY**  
A Company Limited by Guarantee

**NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31st MARCH 2006**

**NOTE 1**

**ACCOUNTING POLICIES**

- a) The accounts have been prepared under the historical cost convention as modified by the revaluation of listed investments which are incorporated at market value each year.
- b) Exemption has been taken from preparing a cash flow statement (Financial Reporting Statement Number 1) on the grounds that the company qualifies as a small company.
- c) In accordance with previous practice, the balance sheet does not take account of the Society's exhibits and collections, and no depreciation is charged thereon.
- d) No depreciation is charged in respect of the Society's research material, maps and prints. Other tangible assets have been depreciated at rates calculated to write them off over their useful lives as follows:  
Excavation and office equipment – 25% on reducing balance  
Computer equipment – 25% on straight line
- e) These accounts do not recognise any value in respect of publications held for resale. Proceeds thereon are taken to credit as received.
- f) No provision for taxation arises on any surplus realised due to the Society's charitable status. Gift Aid is recognised as received.

**NOTE 2**

**INCOME FROM FIXED ASSET INVESTMENTS**

This represents income received from the Society's investments which are principally listed securities on the London Stock Exchange.

**NOTE 3**

**OTHER OPERATING INCOME**

This is comprised of the following items:-

|  | <i>2006</i>   | <i>2005</i>   |
|--|---------------|---------------|
|  | £             | £             |
| Grants received                              | 4,500         | 35,990        |
| Subscriptions and Recoveries                 | 21,147        | 20,759        |
| Receipts from sales of publications          | 4,648         | 2,881         |
| Entrance fees, donations and sundry incomes  | 778           | 689           |
| Bequest                                      | 5,000         | 3,560         |
| Lectures and Symposia                        | 3,044         | 708           |
| Guildford Group surplus                      | 121           | 184           |
| SIHG surplus/(deficit)                       | 3,686         | (1,048)       |
| Plateau surplus                              | 350           | 882           |
| Surrey Roman Studies Group surplus/(deficit) | 24            | (111)         |
|  | <u>43,298</u> | <u>64,494</u> |

**NOTE 4**

**OPERATING SURPLUS/DEFICIT**

The operating surplus/deficit is stated after charging:-

|                       | <i>2006</i>  | <i>2005</i>  |
|-----------------------|--------------|--------------|
|                       | £            | £            |
| Auditors remuneration | 6,125        | 5,875        |
| Depreciation          | <u>2,479</u> | <u>2,456</u> |

SURREY ARCHAEOLOGICAL SOCIETY  
A Company Limited by Guarantee

**NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31st MARCH 2006**  
(Continued)

**NOTE 5**

**EMPLOYEE INFORMATION**

|                       | 2006          | 2005          |
|-----------------------|---------------|---------------|
|                       | £             | £             |
| Staff Costs           | 19,791        | 19,803        |
| Social Security Costs | 714           | 715           |
|                       | <u>20,505</u> | <u>20,518</u> |

The average number of persons employed by the Society during the year were:

|                   |           |           |
|-------------------|-----------|-----------|
| Direct Charitable | 1         | 1         |
| Administration    | 2         | 2         |
| Council Members   | 44        | 45        |
|                   | <u>47</u> | <u>48</u> |

The Council members receive no remuneration for their services. Fees, travelling and other operating expenses incurred by and reimbursed to the Council members amounted to £5,430.

**NOTE 6**

**TANGIBLE ASSETS**

|                       | <i>Research<br/>Material,<br/>Maps and<br/>Prints</i> | <i>Excavation<br/>Equipment</i> | <i>Other<br/>Equipment</i> | <i>Computer<br/>Equipment</i> | 2006          |
|-----------------------|---|---------------------------------|----------------------------|-------------------------------|---------------|
| <b>Cost</b>           | £   | £                               | £                          | £                             | £             |
| At 1st April 2005     | 13,783  | 1,236                           | 13,261                     | 8,560                         | 36,840        |
| Additions             | —   | —                               | 418                        | —                             | 418           |
|                       | <u>13,783</u>   | <u>1,236</u>                    | <u>13,679</u>              | <u>8,560</u>                  | <u>37,258</u> |
| <b>Depreciation</b>   |   |                                 |                            |                               |               |
| At 1st April 2005     | Nil   | 1,199                           | 12,357                     | 2,140                         | 15,696        |
| Charges for the year  | —   | 9                               | 330                        | 2,140                         | 2,479         |
|                       | <u>Nil</u>  | <u>1,208</u>                    | <u>12,687</u>              | <u>4,280</u>                  | <u>18,175</u> |
| <b>Net Book Value</b> |   |                                 |                            |                               |               |
| At 31st March 2006    | 13,783  | 28                              | 992                        | 4,280                         | 19,083        |
| At 31st March 2005    | 13,783  | 37                              | 904                        | 6,420                         | 21,144        |

**RESEARCH MATERIAL, MAPS AND PRINTS**

The value of the Society's research material, maps and prints has been retained in the balance sheet at the revaluation figure established in 1968, plus subsequent additions at cost. On the basis of a revaluation undertaken by members of the Society who were experts in their own particular fields, it is considered that the current value is in excess of £200,000.

SURREY ARCHAEOLOGICAL SOCIETY  
A Company Limited by Guarantee

**NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31st MARCH 2006**  
(Continued)

**NOTE 7**

**LISTED INVESTMENTS**

|                                  | 2006             | 2005             |
|----------------------------------|------------------|------------------|
|                                  | £                | £                |
| Valuation at 1st April 2005      | 1,415,181        | 1,220,750        |
| Additions                        | —                | 3,080            |
| Disposals                        | (23,339)         | (15,083)         |
| Net Unrealised Gains in the year | 349,972          | 206,434          |
|                                  | <u>1,741,814</u> | <u>1,415,181</u> |

**NOTE 8**

**DEBTORS**

|                    | 2006         | 2005          |
|--------------------|--------------|---------------|
|                    | £            | £             |
| Reigate Excavation | —            | 6,250         |
| Other debtors      | 376          | 6,596         |
| Prepayments        | 7,583        | 6,109         |
|                    | <u>7,959</u> | <u>18,955</u> |

**NOTE 9**

**CREDITORS**

Amounts falling due within one year

|                                   | 2006          | 2005          |
|-----------------------------------|---------------|---------------|
|                                   | £             | £             |
| Advance Grants received           | 7,075         | 3,250         |
| Subscriptions received in advance | 2,011         | 3,509         |
| Anniversary Appeal                | 5,473         | 5,473         |
| Collections and publications      | 16,300        | 18,700        |
| Other creditors and accruals      | 25,119        | 37,499        |
|                                   | <u>55,978</u> | <u>68,431</u> |

**NOTE 10**

**MOVEMENTS IN CAPITAL AND RESERVES**

|                                 | <i>Bal @</i><br>01/04/05 | <i>Surplus</i> | <i>Net Realised</i><br><i>Gains</i> | <i>Net Unrealised</i><br><i>Gains</i> | <i>Total</i><br>31/03/06 |
|---------------------------------|--------------------------|----------------|-------------------------------------|---------------------------------------|--------------------------|
|                                 | £                        | £              | £                                   | £                                     | £                        |
| Surrey Archaeological Society   | 1,439,962                | 24,165         | 4,803                               | 349,972                               | 1,818,902                |
| Group funds incorporated: -     |                          |                |                                     |                                       |                          |
| Surrey Industrial History Group | 19,132                   | 8,686          | —                                   | —                                     | 27,818                   |
| Haslemere Group                 | 1,495                    | —              | —                                   | —                                     | 1,495                    |
| Guildford Group                 | 509                      | 121            | —                                   | —                                     | 630                      |
| Plateau Group                   | 1,555                    | 350            | —                                   | —                                     | 1,905                    |
| Surrey Roman Studies Group      | 224                      | 24             | —                                   | —                                     | 248                      |
|                                 | <u>1,462,877</u>         | <u>33,346</u>  | <u>4,803</u>                        | <u>349,972</u>                        | <u>1,850,998</u>         |
| Total                           | <u>1,462,877</u>         | <u>33,346</u>  | <u>4,803</u>                        | <u>349,972</u>                        | <u>1,850,998</u>         |

SURREY ARCHAEOLOGICAL SOCIETY  
A Company Limited by Guarantee

**NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31st MARCH 2006**  
(Continued)

*NOTE 11*

**COMMITMENTS AND CONTINGENT LIABILITIES**

*Capital Commitments*

The Society had no material capital commitments at 31st March 2006.

*Contingent Liabilities*

The Society had no other material contingent liabilities at 31st March 2006 which have not been provided in these accounts.

*NOTE 12*

**MEMBERS' GUARANTEE**

At 31st March 2006, the Company had 920 members (2005: 934). The Company is limited by guarantee of its members, each member bearing a maximum liability of one pound. A register of its members is available for inspection at the registered office.

**SURREY ARCHAEOLOGICAL SOCIETY**  
**A Company Limited by Guarantee**  
**INCOME AND EXPENDITURE ACCOUNT**  
**FOR THE YEAR ENDED 31st MARCH 2006**

|   | 2006   |         | 2005   |          |
|---|--------|---------|--------|----------|
|   | £      | £       | £      | £        |
| <b>INCOME</b>                                       |        |         |        |          |
| Subscriptions and Recoveries                        |        | 21,147  |        | 20,759   |
| Sale of publications                                |        | 4,648   |        | 2,881    |
| Entrance fees, donations and sundry incomes         |        | 778     |        | 689      |
| Bequests  |        | 5,000   |        | 3,560    |
| Annual Events Net (Appendix 2)                      |        | 3,044   |        | 708      |
| Groups' surplus/(deficit)                           |        | 4,181   |        | (93)     |
| Grants Received                                     |        | 4,500   |        | 35,990   |
|   |        | 43,298  |        | 64,494   |
| Investment income                                   |        | 71,957  |        | 54,121   |
| Interest  |        | 2,345   |        | 1,779    |
|   |        | 117,600 |        | 120,394  |
| <br><b>EXPENDITURE</b>                              |        |         |        |          |
| Salaries and professional expenses:-                |        |         |        |          |
| Library   | 12,818 |         | 12,632 |          |
| Administration                                      | 12,584 |         | 12,537 |          |
|   | 25,402 |         | 25,169 |          |
| <br>Library   | 6,966  |         | 7,230  |          |
| Office expenses                                     | 2,527  |         | 1,282  |          |
| Premises and storage                                | 8,798  |         | 7,112  |          |
| Insurance   | 3,318  |         | 3,142  |          |
| Printing, stationery and postage                    | 3,163  |         | 3,466  |          |
| Committee expenses                                  | 1,061  |         | 1,324  |          |
| Subscriptions to allied societies                   | 626    |         | 661    |          |
| Miscellaneous                                       | 2,435  |         | 2,254  |          |
| South Park  | 100    |         | 1,247  |          |
| Audit Fees  | 6,125  |         | 5,875  |          |
| Investment Fees                                     | —      |         | 1,880  |          |
| Community Archaeology                               | —      |         | 4,350  |          |
| Anniversary Events Net                              | —      |         | 2,508  |          |
| Conservation expenses                               | 1,000  |         | 2,000  |          |
| Loan Provision                                      | 2,500  |         | —      |          |
| Computer installation and software                  | —      |         | 7,022  |          |
| Publicity   | 500    |         | 622    |          |
| Trustee Indemnity                                   | 1,312  |         | 1,362  |          |
|   | 40,431 |         | 53,337 |          |
| <br>Excavations                                     | —      |         | 10,145 |          |
| <br>Grants Paid (Appendix I)                        | 6,734  |         | 40,329 |          |
| <br>Publications                                    | 9,208  |         | 7,987  |          |
| <br>Depreciation                                    | 2,479  |         | 2,456  |          |
|   |        | 84,254  |        | 139,423  |
| Surplus/(Deficit) before investment asset disposals |        | 33,346  |        | (19,029) |

This page does not form part of the statutory financial statements

SURREY ARCHAEOLOGICAL SOCIETY  
A Company Limited by Guarantee  
**INCOME AND EXPENDITURE ACCOUNT  
FOR THE YEAR ENDED 31st MARCH 2006**

**APPENDIX 1**

**Society Grants Paid and/or Approved:**

|  | <i>2006</i>  |
|--|--------------|
|  | £            |
| Sutton Park Report                     | 1,000        |
| Resistivity Survey: Horsley            | 100          |
| Stone Samples: Wanborough & Betchworth | 84           |
| Whitmore Common: C14 Dating            | 300          |
| MoLAS: Lambeth History                 | 750          |
|  | <hr/>        |
|  | 2,234        |
| External Grants Received:              |              |
| ALSF: Weston Wood                      | 4,500        |
|  | <hr/>        |
|  | <u>6,734</u> |

**APPENDIX 2**

**Annual Events**

|                     | Receipts | Payments | Surplus |
|---------------------|----------|----------|---------|
|                     | £        | £        | £       |
| 2005 Lecture Series | 1,217    | 456      | 761     |
| Aspects Conference  | 1,740    | 1,107    | 633     |
| SLHC: Summer        | 69       | 60       | 9       |
| SLHC: Autumn        | 1,348    | 709      | 639     |
| SLHC: Spring        | 355      | 85       | 270     |
| ARC Symposium       | 1,174    | 542      | 632     |
| Book Launch         | 64       | 21       | 43      |
| Banstead            | 120      | 63       | 57      |
|                     | <hr/>    | <hr/>    | <hr/>   |
|                     | 6,087    | 3,043    | 3,044   |
|                     | <hr/>    | <hr/>    | <hr/>   |

This page does not form part of the statutory financial statements

## NOTICES

All subscriptions are for the **financial** year and are due on **April 1st**. Ordinary members: £25.00; associate members (relatives of members living at the same address): £2.00; student members (between 21 and 26): £12.50; junior members (between 16 and 20): £6.00; junior members living at the same address as a member: free. Institutional members (UK): £30.00; Institutional members (Overseas): £40.00. Cheques should be made payable to 'Surrey Archaeological Society'.

**Membership:** The Hon. Secretary urgently requests members to inform them at once of any changes of address, as failure to do this may result in members not receiving the publications and circulars to which they are entitled. Members should also inform the Hon Secretary in advance of their intention to resign and also if they learn of the death of any member. Application forms for membership of the Society may be obtained from the Secretary at Castle Arch.

**Membership List:** In order to reduce costs, the list of members is not being printed in the Annual Report. An up-to-date copy of the list can be supplied to members, but a charge of £2.50 per copy (including postage) will be made in order to cover office costs. The list will continue to be available for inspection by members at the Society's office at Castle Arch, without charge.

**Gifts,** when relevant to the work of the Society, will be gratefully accepted by the Council; it may not however be in a position to accept all offers. The chief categories of acceptable gifts are: printed books and pamphlets relating to Surrey or standard archaeological works (list of particular *desiderata* are published from time to time); maps, prints, original drawings and other graphic matter relating to Surrey and areas immediately adjacent; MS material relating to Surrey and embodying the results of original research (for example, collections made for parish histories); archaeological finds or other objects bearing on the history of Surrey (these should be in every case accompanied by full particulars regarding the place of origin, and date and circumstances of discovery); furniture or other equipment suitable for use in the Library, Stock Rooms or the Society's Office.

**Contributions for Publications:** The Honorary Editors will be glad to consider articles, notes and reports for publication either in the *Collections* or in a *Research Volume*. Consultation at an early stage in preparation is advisable, so that drawings and other illustrations may be prepared to suit the page size of the appropriate series. A leaflet of instructions for contributors is available.

**Excavations and Community Archaeology Projects:** Members who wish to assist should respond to the notices in the *Bulletin*. A wide variety of skills is required, including surveying, drawing, washing finds, etc., as well as help for the hard work of digging, building recording and documentary research. Members should enquire in advance whether any special equipment is needed, but should, in any case, always bring a pointing trowel.

**Surrey County Council:** As at 31st March 2006 the management of archaeology, historic buildings and the historic environment was under review pending the outcome of the Council's general Business Delivery Review.

**Surrey Local History Committee:** The annual volume of *Surrey History* is available from local history societies and booksellers. Societies interested in further details of the Committee should contact the Honorary Secretary, Surrey Archaeological Society, Castle Arch.

**The Surrey Record Society** was founded in 1913 for the sole purpose of publishing editions of Surrey records. Members who use these publications in the course of their historical or archaeological researches are asked to assist the work of the sister society by becoming members. The subscription is £5 per year. Further details may be obtained from the Hon Secretary, Mrs M Vaughan-Lewis, c/o Surrey History Centre, 130 Goldsworth Road, Woking, GU21 6ND.

**Archives:** The County Archivist, Surrey History Centre, 130 Goldsworth Road, Woking, GU21 6ND welcomes information about records relating to Surrey, including manorial documents, estate and other accounts, title deeds, maps and plans, letters, family and business records, and is pleased to accept them from owners or custodians, either as gifts or on deposit.

**All communications** should be addressed to the appropriate officer of the Society at Castle Arch, Guildford GU1 3SX

The Society currently faces the challenge of having to fund new accommodation in the future resulting in increased costs. We were most grateful for the donations received during our Anniversary Year appeal but will always be very pleased to receive donations and bequests at any time.

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